

[Provider Name, Address, Telephone Number, Email Address, and (optional) Provider Logo]

Community Distributed Generation Disclosure Form	
Customer Information	[Include Name, Service Address, Mailing Address (if different), and Contact Information] [Indicate Customer’s electric distribution utility]
Distribution Utility	
Overview	This document describes your Community [list generation type (e.g., solar, hydroelectric)] [list contract type (e.g., subscription, lease, purchase)]. In the event that the terms in this statement conflict with terms appearing elsewhere in your contract, the terms in this statement are controlling. Read this document and the contract carefully so that you fully understand this agreement.
Subscription Fee and Savings Rate	Each month, you will receive credits on your electric utility bill based on the electricity generated by the project. Your subscription fee will be automatically taken from the credits you receive on your utility bill. Your subscription fee is equal to [list Sponsor Payment percentage (including Utility Discount rate), e.g., 90%] of the value of the credits you receive each month. After the credits are reduced by the subscription fee, you will receive savings equal to [list Savings Rate percentage, e.g. 10%] of the credits you receive. You will not be charged any other fees.
Project Location and Customer Allocation	[Identify the location of the project, its size, and how much of the project’s generation will be allocated to the customer. Provide approximate in-service date if available. If the project is not determined at the time of the subscription, provide potential locations (address not required; municipality of potential locations is sufficient), expected allocation or how allocation will be determined, and explain how customer will receive notice when they are assigned to a project.]
Length of Agreement and Renewal	[Description of term in months or years] [Description of renewal or extension terms, if applicable]
Early Termination	[Description of terms regarding early termination of agreement, including specific fees and charges or specific explanation of how fees or charges will be determined and any situations where fees would be waived.]
Estimated Benefits	[Provide an estimate of how many kWh of generation the customer will receive annually. Indicate whether that generation will be provided as kWh bill credits or as monetary bill credits based on the Value Stack. If a savings estimate was provided in marketing or other communications (or at the provider’s option if one was not previously provided), provide an estimate of the dollar value of the credits associated with that generation, based on the utility baseline or estimate of the Value Stack, and the net savings resulting from a comparison of the estimated value to the contract price.]
Guarantees	You are guaranteed to save money on your utility bill equal to [list Savings Rate percentage, e.g., 10%] of the credits you receive. Your savings rate is not changing. [Either explain guarantee of specific level of system production or state “This contract does not guarantee a minimum level of system performance or production of energy.”] [If applicable, explain to what extent the production guarantee differs from estimated electricity production or includes a factor reflecting system degradation.]
Data Sharing and Privacy Policy	[Explain what data, if any, will be requested from the customer’s utility and how the data will be used. Explain or provide a link to provider’s data privacy policies.]
Right to Cancel Without Penalty	You have the right to terminate the contract without penalty within three business days after signing the contract by notifying Provider at [provide telephone number, email address, and other appropriate contact information].

Customer Rights	If you have inquiries or complaints that the Provider is unable to resolve, you have the right to call the Department of Public Service Helpline at 1-800-342-3377. You may file a complaint on the Helpline or by following the instructions at http://www.dps.ny.gov/complaints.html .
Other Important Terms	[Additional information here at Provider's option; this row can be deleted if not used]
Preparer Name and Contact Information	[Name of sales representative]

Signature of Authorized Company Official or Representative:

Date:

Signature of Customer:

Date: